

Sandgroper Caravanners Inc.
Minutes of Management Committee Meeting
held at Dowerin
Saturday, 1st June 2019

Attendance:

David Hiscock, Helen Bizzill, Ronnie Adams, Glenda Olesen, Ian Fullerton, Margot Nichols

Apologies:

Dianne Young, Helen Schell, Alan Parkinson

Meeting Opened:

David opened the meeting at 1.05 pm, welcoming all in attendance.

Minutes:

All members had read the minutes and they were approved as correct.

Moved: Ronnie Seconded: Helen Carried

Correspondence:

• **Correspondence inwards and outwards**

Inward:

- 24.01.19 – Email – Derek Atkinson re benefits for NACC Database
- 24.01.19 – Email – Derek Atkinson re clubs using NACC Database
- 30.01.19 – Text message – Henry & Helma Gielingh, resignation from Sandgroper
- 07.02.19 – Email - Derek Atkinson, requesting that clubs think about using the NACC Membership Database and participate in using the NACC Local Expenditure Online Database.
- 11.02.19 – Email – John Bradley, volunteers required for 2019 Caravan & Camping Show
- 18.02.19 – Email – Sharon Burge enquiry re-joining club
- 22.02.19 – Email – Colin & Linda Haig enquiry re completed application form
- 27.02.19 – Email – Derek Atkinson, National Caravan Clubs Rally Newsletter No.14
- 02.03.19 – Email – Sharon & Rod Burge, advising Clelia that they would like to attend Wagin rally as guests
- 05.03.19 – Email – Sharon & Rod Burge, advising dates attending Wagin rally
- 06.03.19 – Email – John Bradley, Agenda for Delegates Meeting 20th March, Bulletin to all WAACCI Clubs, letter from Westside Caravaners to WAACCI re data supplied with new caravans & letter from Westside Caravaners to WAACCI re WAACCI charges.
- 11.03.19 – Email – Advertising from a new caravan park, Southern Stars Dunsborough
- 18.03.19 – Email – John Bradley, Treasurer's Report for Delegates Meeting
- 20.03.19 – Email – Callum Ballantyre, Wagin City Shire, Wagin surrounds map
- 20.03.19 – Email – Alexander Gault, Wagin Trots, menu for Friday 29th March 2019
- 23.03.19 – Email – Enquiry rejoining Sandgroper from Kath and Rob McKie
- 25.03.19 – Email – Allan & June Foote, apologies for General Meeting 9th April 19

- 28.03.19 – Email – Derek Atkinson, National Rally Newsletter No. 15 and notice re cancellation of caravan auction
- 29.03.19 – Email – Enquiry rejoining Sandgropers from Natalie & Warrick
- 30.03.19 – Email – John Bradley, Minutes from Delegates meeting 20th March 19
- 01.04.19 – Email – John Bradley, WAACCI Update No. 21 No. 2 March 2019
- 04.04.19 – Email – Gary Fitzgerald, advising Di that a fix has been place on “Member Rally Attendance” report
- 14.04.19 – Email – Brian & Mary Wales, advising that they would like to formally change their membership to “Associate” and now be included on the email distribution list
- 16.04.19 – Email – Derek Atkinson seeking the total number of vans in our club and the number of adult members. This information is required for the calculation of our insurance premium
- 27.04.19 – Email – Sharon Burge requesting programme for Yarloop rally
- 29.04.19 – Email - Misty Richards to Ian Moore re accommodation options for Dowerin rally
- 03.05.19 – Email – Derek Atkinson, National Rally Newsletter No. 16
- 06.05.19 – Email – Enquiry rejoining Sandgropers from Cindy Jordan
- 07.05.19 – Email – Lancelin Caravan Park, advising of new facilities, including a meeting/recreation room
- 07.05.19 – Email – John Bradley, Agenda for Delegates Meeting on 15th May 19
- 08.05.19 – Email – Cindy Jordan advising that they would like to join the July, Aug & Sep rallies, and asking the location of the September rally.
- 08.05.19 – Email – Doris Friend to David Hiscock, advising that she has not been able to attend 3 rallies this year and would the committee please consider her re registration for 2019/2020 financial year
- 09.05.19 – Email – John Bradley, Association Newsletter from Government of WA re update of Model Rules
- 09.05.19 – Email – Association & Charities Branch, Dept of Mines, Industry Regulation & Safety, re update of Model Rules
- 11.05.19 – Email – Cindy & Barry Jordan, advising that they have paid \$40 application fee and that they will forward application form on Monday
- 14.05.19 – Email – to Ian Moore from Misty Richards, Shire of Dowerin, advising that quoted prices were incorrect.
- 20.05.19 - Email – John Bradley, Minutes of Club Delegates Meeting held 15th May 2019
- 22.05.19 – Email – John Bradley, Caravanswest Update. Volume 21 No. 3 May 19
- 28.05.19 – Email – John Bradley, a copy of letter to Dept of Transport and reply, re compliance plates
- 28.05.19 – Email – Derek Atkinson, Newsflash advertising spaces available for National Rally

Outward:

- 30.01.19 – Post – Donation to Royal Flying Doctor Service
- 30.01.19 – Post – Sympathy card to Graham & Clelia Gough
- 30.01.19 – Post – Get well card to Rheta Parkinson
- 12.02.19 – Email – Clelia Gough to Linda & Colin Haig, membership application and website instructions
- 18.02.19 – Email – Clelia Gough to Sharon Burge information re-joining Sandgropers
- 18.02.19 – Email – to all members re booking for our Anniversary Rally and Christmas Rally
- 25.02.19 – Email – David Hiscock to Roy Lundy & Alan Parkinson, thanking them for work done to date for new club constitution & summary of future works
- 28.02.19 – Email – Dianne Young to Clelia Gough, enquiry from Colin & Linda Haig
- 28.02.19 – Email – to all members, National Caravan Clubs Rally Newsletter No. 14
- 28.02.19 – Email – to all members, request for volunteers to work at 2019 Caravan & Camping Show
- 28.02.19 – Email – Clelia Gough to Linda & Colin Haig, further information re-joining Sandgropers
- 04.03.19 – Email – Clelia Gough to Sharon & Rod Burge, information re Wagin rally

04.03.19 – Email – Clelia Gough to Gary Fitzgerald from My Expression, requesting changes to website for unavailability

04.03.19 – Email – Clelia Gough to Gary Fitzgerald from My Expression, requesting changes to website for Venue Officer

05.03.19 – Email – Sharon & Rod Burge, dates, rates, facilities etc. for Wagin rally

13.03.19 – Email – David Hiscock to Committee, Sandgroper Constitution & Bylaws for review

20.03.19 – Email – Dianne Young to Peter Neale, Treasurer's Report for Delegates Meeting

20.03.19 – Email – to committee members requesting that they read thru the information from Derek Atkinson re using the NACC website and he would like us to participate in the Recording of Expenses programme.

20.03.19 – Email – to committee members requesting that they read more information on using and NACC data base and the benefits provided

20.03.19 – Email – to all members, Agenda for Delegates Meeting 20th March, Bulletin to all WAACCI Clubs, letter from Westside Caravaners to WAACCI re data supplied with new caravans & letter from Westside Caravaners to WAACCI re WAACCI charges.

24.03.19 – Email – Clelia Gough to Kath & Rob McKie, information on joining Sandgroppers & 2019 Itinerary

24.03.19 – Email – to all club members, Notice of General Meeting, New Constitution & New Bylaws

29.03.19 – Email – to Natalie & Warwick with information on joining Sandgroppers

31.03.19 – Email – to all members, Minutes from Delegates meeting 20th March 19

01.04.19 – Email – to all members, National Rally Newsletter No. 15 and notice re cancellation of caravan auction

01.04.19 – Email – John Bradley, WAACCI Update No. 21 No. 2 March 2019

02.04.19 – Email – John Bradley, Expression of interest from a couple with a camper

02.04.19 – Email – Di Young to Gary Fitzgerald requesting that he look at the "Member Rally Attendance report" that is not printing correctly

03.04.19 – Email – John Bradley, advising that the expression of interest has been taken by CCWA

03.04.19 – Email – to all club members, Notice of General Meeting, New Constitution & New Bylaws

08.04.19 – Email – David Hiscock to Doris Friend, advising that there would be no issue with her re registration

13.04.19 – Email – to all club members, minutes from our General Meeting held 9th April 2019

16.04.19 – Email – to Derek Atkinson advising that Sandgroppers have 24 vans and 46 adult members

27.04.19 – Email – to Sharon Burge, Groper Gossip with programme for Yarloop and details for rally

07.05.19 – Email – to Cindy Jordan re-joining our club and a New Member Introductory Letter

07.05.19 – Email – to all club members, National Rally Newsletter No. 16

09.05.19 – Email – to Cindy Jordan, sent Membership Application Form and information on our Sep rally

10.05.19 – Email – to Cindy & Barry Jordan, sent Caravan Rally List for 2019 and information on Sep rally

10.05.19 – Email – Ian Moore to Misty Richards, Community Development Officer, Shire of Dowerin, advising that the charge of \$46 per night for limited facilities is excessive

12.05.19 – Email – to Club Delegates, agenda for meeting on 15th May 19

12.05.19 – Email – to all club members, Lancelin Caravan Park, advising of new facilities, including a meeting/recreation room

13.05.19 – Email – Clelia Gough to Gary Fitzgerald, requesting a facility on the web site for visitor attendance

28.05.19 – Email – to all club members, a copy of letter to Dept of Transport and reply, re compliance plates

28.05.19 – Email – to all club members, Newsflash advertising spaces available for National Rally

28.05.19 – Email – to all club members, Caravanswest Update. Volume 21 No. 3 May 19

28.05.19 - Email – to all club members, Minutes of Club Delegates Meeting held 15th May

2019

Moved: Ian Seconded : Glenda Carried

Treasurer's Report:

The Treasurer's Report was tabled at the meeting.

There was discussion about pro rata fees to be charged to new members and it was recommended that pro rata fees on a quarterly basis should be charged to new members. A review of the By Laws may be necessary.

Moved: Ronnie Seconded: Helen Carried **Action:** David and Alan

Anniversary Lunch: The subsidising of the anniversary lunch was discussed. It was agreed that the cost to attendees would be \$20 per head with the club subsidising the balance. Attendees would pay for their own drinks. A deposit of up to \$500 was authorised to be paid to Hillview Golf Club. David said he would talk to his mother about organising a celebration cake with the Sandgroper logo on top.

Action: Helen and David

Invitations would be prepared by Ronnie and distributed to all current and past members by 1 August with an RSVP of 15 August

Action: Ronnie

David suggested a board to display old photos and memorabilia would be a good idea. Helen to coordinate with Margaret Kerrigan who has already offered to look through her old files.

Action: Helen

The Treasurer's Report as tabled was accepted.

Moved: Ronnie Seconded: David Carried

Membership Secretary's Report:

There had been some correspondence between Clelia and Alan in relation to granting temporary access to the website to prospective new members and it was generally agreed that this was not considered desirable. It was also requested that Clelia check whether the 14 day cut off for registering for a rally on line was in fact operating correctly.

Action: Clelia

Rally Coordinator's Report:

Ian ran through the planned rally list for 2020 and it was agreed that the September rally should be booked at Lancelin which is a reasonable distance for day attendees

and they also have a meeting room suitable for AGMs. David thanked Ian for his good work to date.

Moved: David Seconded: Helen Carried

General Business:

Helen advised that Dianne Young had asked her to take over her secretarial duties for the remainder of her term. This temporary situation was agreed to by the committee.

The nomination for Sharon and Rod Burge to be accepted as new members of the club was approved.

Moved: David Seconded: Ronnie Carried

Next Committee Meeting:

In order to deal with any matters relating to the AGM and Anniversary Rally in September, it was agreed that the next committee meeting would be held at David Hiscock's home on Tuesday, 6 August at 2 pm.

Closure:

The meeting was closed at 2.40 pm.

Signed as a true and correct record of the meeting:

Date: